



PUBLIC NOTICE is hereby given pursuant to Utah Code §52-4-202, that the Administrative Control Board (the “Board”) of the North Summit Fire District (the “District”) will hold its regular work session and meeting on **Thursday, October 12, 2023**, beginning at **6:00PM** at the Summit County Courthouse, Executive Conference Room (2nd Floor), 60 N. Main St., Coalville, UT 84017

Zoom <https://us02web.zoom.us/j/82555909958>

or

To listen by phone only: Dial 346-248-7799 Webinar ID: 825 5590 9958



Members of the Board, presenters, and members of public, may attend by electronic means, using Zoom (phone or video). Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the same as listed above.

AGENDA

- 1. Call meeting to order.**
- 2. Roll call.**
- 3. Closed session in compliance with Utah Code §52-4-205(1) as needed, to discuss:**
 - a. Purchase, exchange, or lease of real property
 - b. Pending or reasonably imminent litigation
 - c. Personnel – to discuss the character, competence, or physical or mental health of an individual
- 4. Reconvene in Open Meeting**
- 5. Pledge of Allegiance**
- 6. Work Session**
 - a. Chief’s Report. Discussion of current operational status. (Ben Nielson)
 - b. Review and Discussion of the proposed 2024 Budget and Amended 2023 Budget.

NOTICE OF SPECIAL ACCOMODATION DURING PUBLIC MEETINGS

Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Tyler Rowser at (435) 350-3473

7. Public Input

Public comment is for any matter not on the Agenda. If you wish to interact with the Board for public input, please follow the “Public Comment Instructions”.

8. Consent Agenda

- a. Accounts Payable September 2023
- b. Minutes of September 14, 2023

9. Consideration of Approval

- a. Discussion and Possible Approval of Job Descriptions for Deputy Fire Chief, Administrative Battalion Chief, Engineer, Deputy Fire Marshall, and Engineer (Ben Nielson)
- b. Discussion and Possible recommendation to the Summit County Council of a resolution of intent to annex territory into North Summit Fire Service District. (Ryan Stack)
- c. Discussion and Possible approval of purchasing 2 new F150's for new Admin staff.
- d. Discussion and Possible Approval of Resolution NSFD 2023-04 A Resolution Authorizing the Opening of a Secondary Checking Account to Receive Authorized Payments for Emergency Medical Services.

10. Board Comments.

11. Adjourn.